



FIAT CHRYSLER AUTOMOBILES

## LAYOFF / INDEFINITE – 9/11/2017

### IMPORTANT INSTRUCTIONS FOR FILING YOUR CLAIM

<b>Employees of:</b> <b>Toledo Machining Plant, 8000 Chrysler Dr, Perrysburg, OH 43551</b>	<b>Last day worked</b> <b>9/09/2017</b>
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There is no MASS LAYOFF NUMBER for this layoff.

To file your application for unemployment benefits, take the following action starting on **September 10, 2017 but no later than September 15, 2017:**

File online at: <http://unemployment.ohio.gov> (accessible 24 hours a day, 7 days a week). Limited service may be available while our system is being updated nightly. Check the Website for available services. Be sure to follow the prompts given.

If you do not have internet access: **Call 1-877-644-6562 (business hours are 8:00 am-5:00 pm, Monday-Friday, except holiday).** We ask that you call on a day associated with the first letter of your last name (i.e., Monday, A-I; Tuesday, J-L; Wednesday, M-S; Thursday, T-Z; or Friday, Open to all). Filing later in the week will not affect your claim eligibility as claims are effective the Sunday of the week in which you file.

#### **You should be prepared to provide the following information:**

- Your social security number and either your drivers license or state ID number
- Your name, address, telephone number, and e-mail address (if applicable) The name, address, telephone number, and dates of your employment with each employer for whom you worked during the past 6 weeks of employment.
- If you had out-of State employment within the past 18 months, the name, address, telephone number and dates of your employment for each employer with whom you worked out of state during the past 18 months.
- If you were separated from military service with any branch of the U.S. armed forces within the past 18 months, your discharge papers (form DD-214, member 4) If you were employed by federal government within the past 18 months, the SF-8 and /or SF-50 form given to you by your government employer at the time of your separation
- Dependents' names, social security numbers and dates of birth, including your spouse's
- Alien registration number and the expiration date of your work authorization (if you are not a US citizen or National)
- Direct Deposit Information (if preferred, you will need your bank routing number and account number).

**Once your application has been filed, you will receive further information on line or in the U.S. mail.**